



Pursuant to the provisions of Regulation (EU) No. 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: Regulation) and the provisions of the Act on the Implementation of the General Data Protection Regulation (Official Gazette No. 42/2018, hereinafter: Act), I hereby submit this

Request to exercise data subjects' rights

Information about the data subject who wants to exercise rights (fill in the information legibly)

First and last name	
PIN or, for foreign nationals, national ID number / number of ID document	
Residence (street, house number and place)	
Phone/mobile phone number – optional	
E-mail – optional	

Types of rights the data subject can exercise (mark the relevant right or several of them)

- The right to access personal data
- The right to rectify and/or supplement personal data
- The right to erasure of personal data
- The right to restriction of processing
- The right to portability of personal data
- The right to file an objection

Explanation of the data subject for the exercise of the desired rights

Depending on the right/rights, describe the request as precisely as possible (complete this field legibly)

Information on the method of receiving a response to the request (mark and fill in the appropriate field)

<input type="checkbox"/> Written form	<input type="checkbox"/> Electronically
Street and number, postal code, place	E-mail address

Contact information (phone/mobile, e-mail) is optional and is only used for communication to respond to this request.

The data subject submits this request in writing or by delivering it in person to the address of the controller, Zagrebački holding d.o.o., Ulica grada Vukovara 41, 10000 Zagreb, Data Protection Officer, with an indication on the envelope "Personal data" or electronically to the e-mail: zastitaosobnihpodataka@zgh.hr. The submission and fulfillment of a request is not subject to payment of compensation.

The filing of an request shall be deemed to have been duly completed regardless of which branch office the data subject contacts, and the branch office shall be obligated to promptly notify the data protection officer. The contact details of the branches are listed on the website <https://www.zgh.hr/kontakti/direkcija-podruznice-ovisna-drustva-i-ustanova-zagrebackog-holdinga/3495>

This request should contain accurate personal data of the applicant and complete, clear and precise reasons for exercising the rights of the data subject. If necessary to establish the identity of the data subject, the controller may, before processing the case, request from the data subject information and evidence regarding his or her identity, as well as supplementary explanations, if this is in the interest of establishing facts relevant to the resolution of this request. If the data subject provides the data controller with a personal document (identity card, passport or driver's license) or a copy of such a document as proof of identity, this proof should include visible information on the first and last name, the personal identification number (in Croatia, the *OIB*) or, in the case of foreign citizens, a national ID number, the place of residence (street, number and city), the document number and the validity date of the document, while all other data on the document may be adequately protected or made invisible (by blackening, etc.). The processing of the data from the personal document will be strictly limited by the data controller and will be used only for the purpose of confirming the identity of the data subject in order to prevent fraud (e.g., false identity, misuse of personal data, etc.) and the same data will not be stored longer than necessary for this purpose.

If it is not possible to establish the identity of the data subject, the data controller has the right to refuse to process this request, as well as in the case where the request is clearly unfounded or excessive, especially due to its frequency.

The controller shall respond to the data subject within one month of receipt of a valid request (this period may be extended by a further two months, taking into account the complexity and number of requests). The controller will inform the data subject of such an extension within one month of receipt of a valid request, indicating the reasons for the delay in the response.

If the data subject believes that a guaranteed right from the Regulation and the Act has been violated, he/she has the right to submit a complaint, i.e., request for the determination of a violation of the right, to the supervisory authority, Croatian Personal Data Protection Agency – *AZOP*, Selska cesta 136, 10000 Zagreb, e-mail: azop@azop.hr.

The storage period of the personal data of the data subject in connection with this request is 1 year from the end of the year in which the request was validly filed, with the indication that even after the expiry of the storage period in accordance with the laws on the protection of archival and record material, the data controller will have the information that this request was filed. If the personal data from this request serves as evidence in a judicial, administrative, arbitration or other equivalent proceeding, it will be kept longer than the storage period required by law or otherwise, until the final conclusion of the proceeding, and then deleted.

By signing, the data subject confirms that he/she is the submitter of this request and guarantees the accuracy of his/her personal data and the information provided in this request.

Place and date the request was filed

Handwritten signature of Data Subject
